

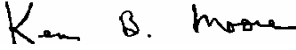


Interstate Shellfish Sanitation Conference  
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## MEMORANDUM

TO: ISSC Members and Interested Parties

FROM: Ken Moore 

DATE: April 19, 2011

SUBJECT: 2011 Call for Proposals

The 2011 Biennial Meeting of the Interstate Shellfish Sanitation Conference (ISSC) will be held October 1-7, 2011, at the Renaissance Seattle Hotel in Seattle, Washington. Through the proposal submission process interested parties have an opportunity to present and resolve the challenges confronting shellfish sanitation.

I urge you to examine your shellfish safety procedures and policies and identify National Shellfish Sanitation Program (NSSP) topics which should be addressed during the 2011 Biennial Meeting. Submit your proposals electronically on the ISSC proposal submission form which can be downloaded from our website. Limit proposals to one per form, please use your "Track Changes" feature for text deletion (~~Strikeout Black~~) and for text addition (Double Underline Black), and include the specific Model Ordinance reference (2009 Version) and specific language for suggested revisions. Proposals must be submitted by emailing a completed submission form to [issc@issc.org](mailto:issc@issc.org), or on a CD or flash drive to ISSC, 209-2 Dawson Road, Columbia, SC 29223. Handwritten, typed, or faxed proposals will be accepted only with prior approval.

The ISSC Constitution, Bylaws and Procedures requires that proposals be provided to the appropriate shellfish control authorities in each state and all members, at least ninety (90) days prior to the Biennial Meeting. To achieve this requirement, the ISSC Executive Board has established the 2011 proposal submission deadline as Friday, June 03, 2011.

Proposal submission instructions are also available on the website. Following the instruction sheet will facilitate the development of the proposal packet and assist Conference participants in understanding your recommendations.

Documents available on the website include:

- Proposal Submission Instructions
- ISSC Constitution, Bylaws, and Procedures Article XIII
- Proposal Submission Form
- Resolution Submission Form
- 2011 Conference Registration Form
- 2011 Membership Application